

HOLIDAY SCHEDULE

Academic Year 2022 - 2023

DATE: May 23, 2022
TO: All Staff and Faculty
FROM: The Office of Human Resources

In order to aid in your planning, we are pleased to announce the following 2022 – 2023 holiday schedule for staff and administrative personnel.

Labor Day

Monday, September 5, 2022

Thanksgiving

*Offices will be closed Thursday and Friday
November 24-25, 2022*

Christmas and New Year*

*Offices will close at 4:30 p.m. Friday, December 23, 2022, and re-open at 8:00 a.m.
Tuesday, January 3, 2023*

Martin Luther King, Jr. Day

Monday, January 16, 2023

Good Friday

Friday, April 7, 2023

Memorial Day

Monday, May 29, 2023

Juneteenth

Monday, June 19, 2023

Independence Day

*Offices will be closed Monday and Tuesday
July 3-4, 2023*

***Christmas Holiday Note:**

As in previous years, some offices (i.e. advancement and enrollment) will need to be staffed at certain times during this holiday period to handle applications and to receive year-end financial contributions. Supervisors of these departments will arrange work schedules for individual staff, considering these institutional needs.